

# **Society of Saint Vincent de Paul – Greater Toronto Central Council**

## **Particular Council Presidents' Committee Terms of Reference**

**Name:** Particular Council Presidents' Committee (PCPC)    **Type of Committee:** Standing  
**Date Committee Formed:** 2019    **Updated:** Approved April 2021

### **Mandate:**

Consistent with the definition of a Central Council under the Society's Rule, the mandate of the PCPC is to advance, coordinate and care for the Particular Councils and Conferences and the broad Vincentian membership throughout the Greater Toronto Central Councils' (GTCCs') geographical area of responsibility, and the outreach within those communities. (*See the Rule: Section 2.2.6.1*)

### **Committee Membership:**

The membership of the committee shall be comprised of the Presidents of the Particular Councils within the Corporation's geographical area and a Board member appointed by the Chair of the Board. The chair of the committee will be named every year within 30 days of the Annual General Meeting after receiving recommendations from the Committee and in consultation with the Board. The Chair of the Board of Directors and the Spiritual Advisor are both ex-officio members, but the Spiritual Advisor shall not have voting privileges.

### **Duties and Responsibilities:**

The Particular Council Presidents Committee has responsibility to advise the Board on the advancement, coordination and care of Conferences and Particular Councils and the broad Vincentian community throughout the Corporation's geographical area. In particular, the Particular Council Presidents Committee will advise the Board on the key activities identified in the Rule as follows:

- Stimulate growth in the Vincentian membership.
- Encourage interaction between members of Particular Councils and Conferences.
- Promote opportunities for spiritual growth, on-going education and development of all Vincentians.
- Encourage pass-up of funds from Conferences and Particular Councils in its jurisdiction.
- Ensure that succession planning is an ongoing process and that elections for Particular Council and Conference Presidents takes place as prescribed in the Rule.
- Establish and maintain such sub-committees with mandates and terms of reference as it may choose to support its duties and responsibilities. At a minimum, it will establish and set the goals and approve the work plans of the Membership Development Committee, and the Spirituality Committee.
- Develop a working knowledge and a communications plan for GTCC policies and procedures in support of the Vincentian Membership.
- The PCP Committee may recommend to the Board of Directors opportunities to engage in charitable activities and Special Works.

**Meetings:** Monthly September through June, excepting December

### **Reporting Requirements:**

Reports to the Board of Directors on the items listed under Duties and Responsibilities as requested by the Board

